



**Network Specialist**



### Network Specialist

This is an exciting opportunity for an experienced, talented, and hard-working individual with a desire to work in an environment that strives for excellence in all it does.

The successful candidate will be responsible for designing, implementing, managing, and troubleshooting the network infrastructure of our organization.

### Job Description

**Position:** Network Specialist  
**Reporting to:** IT Support  
**Position Type:** Full-Time

**Role Overview:** The Network Specialist is required to have a deep understanding of network protocols, hardware, and software, as well as excellent problem-solving skills.

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| Qualifications   | Essential | Desirable |
|--|-----------|-----------|
| Bachelor's degree in Computer science, Information Technology, or a related field.   | Yes       |           |
| Relevant certifications such as CCNA, CCNP, CompTIA Network+, or similar credentials.  | Yes       |           |
| Skills & Knowledge   |           |           |
| Proven experience as a Network Specialist or similar role.   | Yes       |           |
| In-depth knowledge of TCP/IP, subnets, routing, switching, VLANs, and VPNs.  | Yes       |           |
| Familiarity with routers, switches, firewalls, and various network appliances.   | Yes       |           |
| Proficiency in network protocols including HTTPS, FTP, DNS, DHCP, and SNMP.  | Yes       |           |
| Experience with Windows Server, Linux, and other operating systems.  | Yes       |           |
| Strong understanding of Wi-Fi standards, wireless security, and configuration.   | Yes       |           |
| Hands-on experience with network analysis and monitoring tools such as Wireshark, Nagios, SolarWinds, PRTG, and Packet Tracer. | Yes       |           |
| Excellent problem-solving skills and ability to work under pressure.   | Yes       |           |
| Strong communication skills and ability to work collaboratively within a team.   | Yes       |           |





### Key Responsibilities

|      |   |
|------|---|
| i    | Design, implement, and maintain network infrastructure, including routers, switches, firewalls, and other network appliances.   |
| ii   | Configure and manage TCP/IP networks, subnets, routing, switching, VLANs, and VPNs.   |
| iii  | Monitor and troubleshoot network performance issues using tools such as Wireshark, Nagios, SolarWinds, PRTG, and Packet Tracer.   |
| iv   | Ensure network security by implementing and managing network policies, wireless security, and configuring firewalls.  |
| v    | Support and manage network services such as DNS, DHCP, HTTPS, FTP, and SNMP.  |
| vi   | Maintain and support Windows Server, Linux, and other operating systems within the network environment.   |
| vii  | Conduct regular network performance tests and prepare reports on network status and performance.  |
| viii | Stay updated with the latest developments in network technologies and integrate best practices into the organization's network infrastructure.  |
| ix   | Provide technical support and training to staff as required.  |
| x    | Offer general IT support, including troubleshooting hardware and software issues, setting up new user accounts, and ensuring all IT equipment and software are up to date and functioning properly. |
| xi   | Assist in the management of the IT helpdesk, responding to and resolving support tickets in a timely manner.  |
| xii  | Support IT projects and initiatives as needed, contributing to the overall improvement of the organization's IT systems.  |



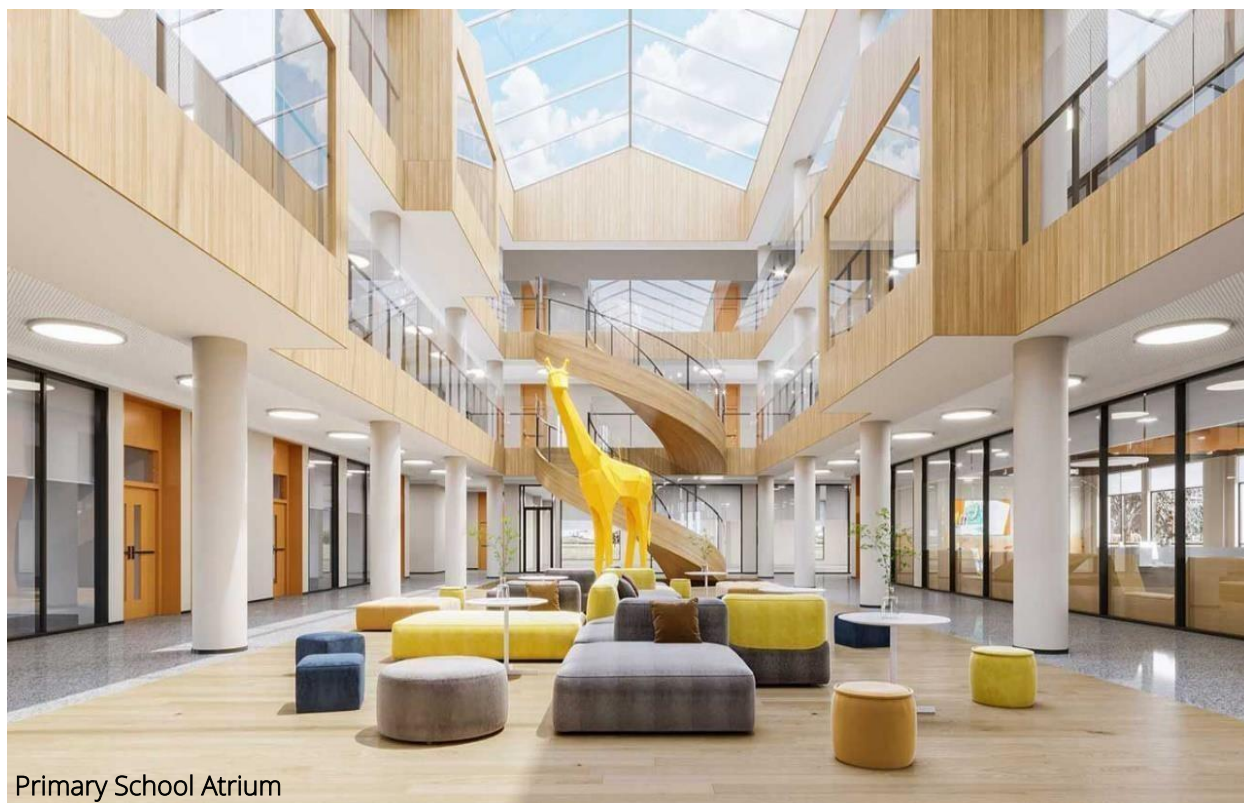
Official signing of the Charterhouse Lagos Agreement at Charterhouse UK

### **About our School**

Opening in September 2024, Charterhouse Lagos aims to set a new standard in education provision in Nigeria and West Africa. With world-class facilities and a focus on excellence, we aim to create students with a passion for learning, for excellence and for leadership.

The school community is self-contained and lies in Ogombo on the Lekki Peninsula, Lagos. The secure compound will offer the best educational facilities in Nigeria. 24hour security ensures that our students and staff can take advantage of the amazing facilities. We expect our older students to board at the school.

Facilities will include fully connected classrooms, science and STEM labs, music, art, drama and library spaces, an 800-seat professional standard theatre, a 25-metre competition pool, along with a learn to swim pool, an NBA standard indoor basketball stadium, outdoor and indoor football pitches, and a beautifully landscaped campus that offers relaxation as well as a connection to nature.



Primary School Atrium

The school will offer an international education for students aged 5 to 18 (Years 1 to 13) using the British curriculum and leading to the IGCSE and A level qualifications. These will allow our students to aspire to the very best universities worldwide.

Opening a new school is a huge challenge and adaptability will be key. We aim to create British style international school reflecting the heritage and culture of the great UK independent schools. We are seeking leaders who will bravely tackle challenges and challenge expectations; we want individuals who will set aspirational targets for students and staff and lofty goals for our school.

We hope that you will consider joining us to create an exciting new future in Lekki, Lagos.

The building is in progress and will be completed in 3 phases with the initial facilities for Years 1 to 6 opening in September 2024, and secondary school with Years 7 and \* opening in September 2025.





## **TERMS AND CONDITIONS**

### **Contract**

This is a permanent full-time, full year position. The post will be considered probationary for a period of up to 6 months. Working hours will be full time, term-time only + 4 weeks per annum with occasional evenings and weekends as required. You will be part of the IT team that provides 24/7 support to the campus. Shift work will be part of the job and accommodation will be provided for this period.

### **Salary**

Competitive

### **Professional Development**

Professional and international working environment. Professional Development and training opportunities

### **Pension**

Benefits including pension health insurance.

### **Meals**

Free lunch and refreshments are available to staff whilst on duty and when catering is in operation.

### **Holiday**

The holiday year runs from September- August, in line with the academic year and entitlement is 21 days leave, usually taken in the school holidays. This leave is in addition to Federal Public Holidays.

### **Fitness Centre Membership**

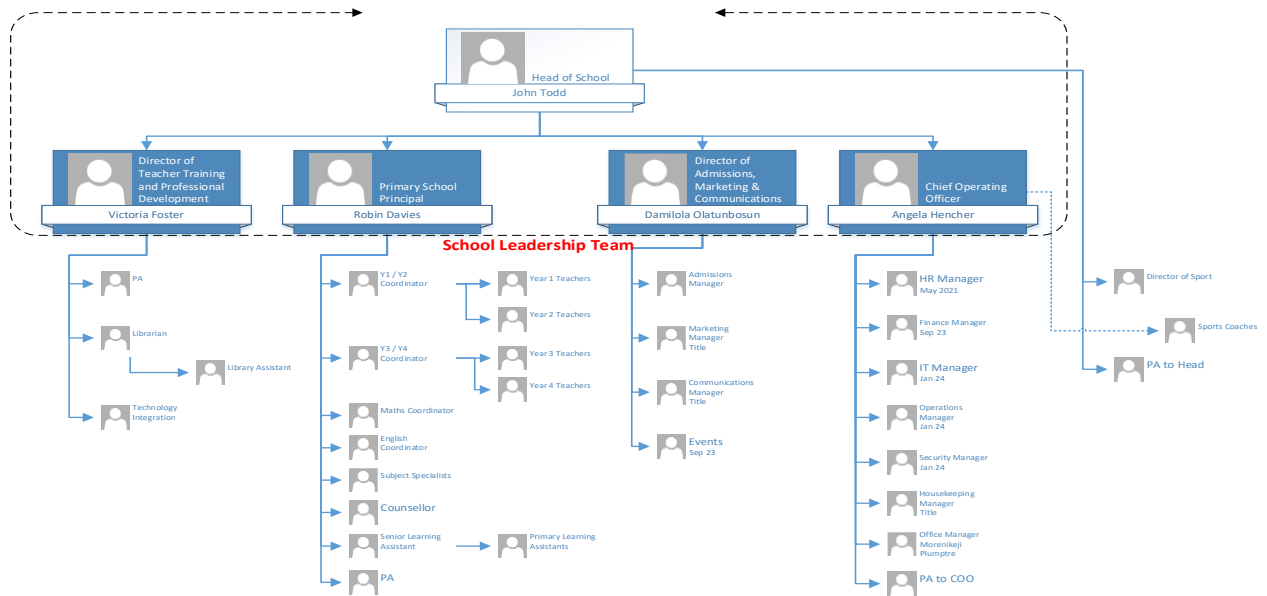
All academic and business staff are entitled to join the Fitness Centre, with access to the swimming pool, gym and fitness activities.

### **Pre-Employment Checks**

Any offer of employment is subject to numerous checks to comply with our Safer Recruitment processes and our Safeguarding Policy (available to view on our website), please see our link for

[APPLICATION AND RECRUITMENT PROCESS EXPLANATORY NOTE.docx](#)

## Organisation Chart:



### **Safeguarding**

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### **Data Protection**

The personal data relating to candidates, including personal data provided in, or along with the enquiry and application forms, is required to be collected by Charterhouse Lagos, for purposes of candidate evaluation, and facilitating the recruitment process. By providing us with your personal data, you give your consent to us for collecting, retaining, processing, transferring (including cross-border transfer) and disclosing personal data to any third parties (including intra-group – Huntington Education Group) for achieving the above purpose.

### **Diversity, Equality and Inclusion**

At Charterhouse Lagos, we want everyone to feel valued, appreciated, and free to be who they are at work, whilst remaining true to the culture and laws of Nigeria. Our recruitment processes are designed to prevent discrimination regardless of gender identity or expression, sexual orientation, religion, ethnicity, age, neurodiversity, disability status, citizenship, or any other aspect which makes them unique.